



## ***“Together We Achieve”***

Thursday 6 September 2021

Dear Parents,

We did it! Well done everyone - we have managed to get through our first day of the new year!

Please remember that as the children, parents and staff get used to a new classroom and routines, there are bound to be a few teething problems. If everyone does their little bit to help, then any issues should be ironed out very quickly.

The end of the day was brilliant, with most people really helping everyone by sticking to the one-way system and entering through the right gates.

However, the beginning of the day was busier and we have some top tips to help tomorrow to be a smoother start for everyone.

- Today was the first day. It is OK not to know where you are going, but please do refer to the maps to help you – especially at the end of the day. [Maps](#) Or just ask a member of staff – that’s what we are there for!
- Only children of Reception children should be coming onto the site in the mornings. There are plenty of staff around to help children to navigate to their classrooms. Today, things were busier because other parents from other year groups added to the traffic around the school site. Please do talk to us on the gate – we will help anyone who is having a wobbly morning.
- Everyone should use the one-way system to ensure the smooth flow of people around the school. When everyone does this it works brilliantly! There are staff around school to help children get to where they need to be. We know it might be a bit of a longer walk, but it really does help.
- South Street is generally busier than Bolton Street. Please use the pedestrian gate to enter, and the car park gate to exit the grounds to help with our one-way system.
- We know that 8.45-8.55am should be enough time for everyone to come into school safely if everyone follows the rules. However, we will keep an eye on this and adjust it if we think necessary.
- Wherever possible it should be one adult per family coming onto our site. It’s quite a small site (which is nobody’s fault) for the number of families and this would really help.

**Headteacher: Mandy Fogg**  
**Swanwick Primary School**  
**South Street**  
**Swanwick**  
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- If you need to speak to a member of staff that is absolutely fine, but we ask that you do not stand in the gateway as this causes obstruction to others.
- You don't have to wait until someone asks you to come in (what a polite bunch you are!) Just enter the gate when you get to it.
- Reception parents – thank you for your patience today and well done for leaving your little ones for the first time. Remember that the morning session is 9.00am-11.45am and the afternoon session is 1.15-3.30pm. Keep following the clockwise direction of the one-ways system to leave school. On FRIDAY when the children are in all day, school will finish at 3.10pm which will be your normal pick up time.

Thank you to everyone for reading this and adjusting things for tomorrow. Don't worry if you didn't get it quite right today – it's new for us all!

I'd like to take this opportunity to thank you all for your good wishes and smiley faces today. It was a real pleasure seeing all the children back at school and looking so smart in their uniforms.

We'll see you all again tomorrow for more of the same!

Kind regards

Miss M. Fogg  
Headteacher